
Job Description

Position Summary

The Survey Crew Chief will carry out a variety of survey field work including establishing horizontal/vertical control, topographic surveying, property boundary surveys and construction staking. This position will involve working as a solo crew chief as well as part of a team. Occasional CAD work (including simple survey drafting or calculations) or ancillary duties may be performed as an assist to field duties and project manager.

Essential Job Functions

- Efficiently operate survey equipment including total stations, levels, GPS equipment, 3D scanner and data collectors. Collection of data and review for accuracy.
- Ability to work as a one person crew following directions from Project Manager.
- Ability to work as part of a crew and follow directions from a crew chief.
- Ability to perform basic CAD functions.
- Perform a variety of tasks – ALTA/boundary, control topography, and construction surveys,
- Travel and stay overnight for work occasionally.
- Interact with clients and understand needs.
- Flexibility to adapt to situations and circumstances.
- Manual dexterity and willingness to work outdoors in a variety of weather conditions and terrain environments.
- Maintain accurate, legible organized records in accordance to all Operations and Work Instructions.
- Adhere to all safety procedures and policies/procedures.
- Read and interpret deeds and construction plan documents.
- Self-motivated individual and display initiative.
- Be safety driven. Maintain a good driving record.
- Anticipate, prevent and solve problems (proactive vs. reactive) within his/her authority.

Experience Requirements

- Have a minimum of 3 years' experience surveying; at least 2 year in a crew chief position (**preferred**).
- Competent in solo surveying work and working as part of a crew.
- Experience with surveying equipment – GPS and robotic total stations; LiDAR and Trimble preferred but not necessary.
- Strong communications skills. Thorough and attentive to details. Able to prioritize and multi-task. Proactive and deadline oriented.
- Ability to read and interpret documents in English, such as work orders, safety rules, operating and maintenance instructions, and procedure manuals.
- Valid driver's license with a good driving record.

Experience Requirements

- Have a minimum of 3 years' experience surveying; at least 2 year in a crew chief position (**preferred**).
- AutoCAD experience (**preferred**).
- Competent in solo surveying work and working as part of a crew.
- Experience with surveying equipment – GPS and robotic total stations; LiDAR and Trimble preferred but not necessary.
- Strong communications skills. Thorough and attentive to details. Able to prioritize and multi-task.
- Proactive and deadline oriented.

- Ability to read and interpret documents in English, such as work orders, safety rules, operating and maintenance instructions, and procedure manuals.
- Must have and maintain a valid driver's license with a good driving record.

Professional / Technical Registration / Certification:

- LSIT preferred but not required.

Educational Requirements:

- High School Diploma or GED required.
- Associates or Bachelor's Degree in related field is a plus.

Salary: Competitive & Commensurate with Experience

Job Types: Full-time